

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – May 3, 2018

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Taylor called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Alex Parisio, Gina Taylor, and Buck Ward. Members absent were: Michelle Knight
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Patrick Sears

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for May 3, 2018
Mr. Ward moved, seconded by Mr. Geiger to approve the Agenda for May 3, 2018.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of April 5, 2018 and the Special Meeting of April 16, 2018.
Mr. Ward moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of April 5, 2018 and the Special Meeting of April 16, 2018.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

WUTA – Shelley Amaro reported: Met four times for negotiations and accomplished many items. Still have a few items to be worked out. Hoping to settle soon.

CSEA – No report

4.2 Principals

MES – Stephen Montana reported:

- Currently in the middle of CAASPP testing. Technology is holding up, although the testing is taking longer than expected. Should finish by May 17, 2018.
- Will be packing up the portables in preparation for new relocatables being installed this summer.
- A Scope and Sequence document for MES was completed at a technology meeting which details technology skills that MES is seeking to develop in students.
- 3rd Trimester assessments will begin May 14, 2018.
- MES will be participating in Lamb Derby and will have a float.
- Bike Week will be held May 21-25, 2018.
- Kiwanis will put on the Bike Rodeo on May 23, 2018.
- 3rd Trimester awards will be held on May 31, 2018.
- Murdock PTO will be sponsoring the following events:
 - May 25, 2018 will be a Bike/Hike-a-thon, which coincides with Bike Week.
 - June 8, 2018 will be a Water Day.

- Thank you to the Board for approving the overnight field trip to the Santa Monica Mountains for Mr. Buckley's 5th grade class. Mr. Montana distributed pictures of the trip which was amazing. The students did very well.

WIS – Steve Sailsbery reported:

- End of year schedule of events was distributed to all Board members.
- CAASPP testing began on May 1, 2018, and is going well. Students are testing in their homerooms with Chromebooks. An additional Chromebook cart has been purchased.
- Aubrey Larson and Melody Pledger, 7th grade students, represented WIS and Glenn County at the California State Science and Engineering Fair in Los Angeles on April 23-24, 2018. They placed 1st at the Glenn County STEM Showcase. It's the first time students from Glenn County have participated since 1994.
- Willows Community Thrift Shoppe donated \$500 to the WIS Library and \$2,000 to River Jim.
- Billy and Monica Throm donated several brand new novels in Spanish for the beginning Spanish speakers. These are novels that are read in the mainstream English classes.
- Enrollment for WIS:

	Current	Incoming
6 th	128	96
7 th	137	128
8 th	<u>107</u>	<u>137</u>
Total	372	361

Note: Enrollment at the end of 2016/17 was 343

- 5th grade orientation will be held on May 10, 2018.
- Osprey is a GCOE regional Emotionally Disturbed program and is housed on the WIS campus. There are 8 students that range from grades 2-8.
- At this point, 13 short term independent study students have been signed up during the week of the Glenn County Fair.
- Special Education Olympics was held today. All WIS special Education students participated.
- Glenn County Track Meet will be held on May 8, 2018.
- Cardinal Band will be participating in the Lamb Derby parade on May 12, 2018.
- Thank you to Erika Johnstone who is volunteering her time after school to help at risk 8th grade students meet their graduation requirements.

WHS – David Johnstone reported:

- Distributed the WASC Self-Study Visiting Committee report. Should expect to receive the WASC accreditation within the next couple of weeks.
- FFA students attended the state conference and did very well. Bailey Morrell was the State Farmer winner.
- CAASPP testing is finishing up.
- Jen Carriere and Eloise Lengyel will be attending a Computer Science Academy training in Phoenix, Arizona in July. CodeEd will be paying for training, flights, accommodations and all meals.
- Prom was a huge success. Thank you to all parents, students, and teachers for their hard work. Manager of the venue said we had the best dressed and well behaved students they have ever had.
- Blood Drive was held on April 27, 2018. Forty-eight people donated around 37 pints of blood.
- Friday Night Live DUI Court was held on April 30, 2018.
- Yearbook class will be attending a workshop on May 4, 2018.
- On May 14, 2018, a school-wide assembly will be held covering topics of multi-media and bullying. It will be presented by the District Attorney and Deputy District Attorney.
- Open House and FFA Awards will be held on May 9, 2018, at 5:30 p.m.
- Mr. Honker Rally will be held on May 10, 2018, with a closed campus lunch.
- Summer professional development:
 - English teachers, Abby Ott, Kendall Enns, and Jessie Proctor will attend a week long AP-Pre AP training.
 - Jessie Proctor will attend a week long AP Psychology intensive summer training to prepare her to teach the course. Received a \$1,000 grant to offset the cost.
 - Jen Carriere and Eloise Lengyel will be attending the Computer Science training in Phoenix, AZ.
 - Joe Schantz will be attending a week long social science training at UC Berkeley.
 - Jen Carriere and Daniel Zintzun will be attending a CPM math training at UC Davis.

- Staci Alves will be attending the CATA FFA State Conference.
 - Preparing for the Glenn County Fair. Working it out so not as many students will be on short term independent study this year.
 - Patrick Sears presented information on the Financial Literacy unit he's teaching within Economics class.
- WCHS – Dr. Geivett reported:**
- Enrollment is 18 students. Nine students are graduating.
 - Genesis Care Facility has had a flu virus going through its patients, so students have not been working with them for a few weeks. Students are working on art projects to distribute to the patients at a later date. The barbecue with the patients will be held on May 18, 2018.
 - Graduation speaker will be needed. The Board nominated Michelle Knight.
- 4.3 **Associated Student Body Report** – No report
- 4.4 **Director of Business Services – Debby Beymer reported:**
- Working on the budget for 2018/19. Budget Committee met on May 11, 2018.
 - Soliciting quotes to provide a new phone system throughout WUSD.
 - Current copier contract will be expiring. Soliciting quotes, and it looks like costs will decrease.
- 4.5 **Director of State and Federal Programs – Ellen Hamilton reported:**
- Presented additional information on the 5% lowest performing Title I schools in the state.
 - Follow up from last month, if the District chose to opt out of a state requirement (e.g. testing), it could not apply for federal funds under CARS.
 - Discussed the changes and updates to the California Dashboard to include a new indicator that will address schools not meeting the 95% participation rate for testing.
- 4.6 **Superintendent – Dr. Geivett reported:**
- Commend Steve Permann, Stephen Montana, and David Johnstone for the preparation for the summer construction.
 - Summer projects:
 - New phone system will be installed district-wide.
 - New irrigation system and improvements
 - Landscaping
 - Other classroom repairs
 - Replacing an accordion door at WIS with a wall
 - CBOC wanted the Board to consider mailing out a flyer as to how the bond money is being used. Board members suggested utilizing the local newspapers and e-mail. In addition, hanging signs at each school site after construction gets underway.
 - Thank you to everyone including the community and staff members for their dedication.
- 4.7 **Board of Education Members**
- Mr. Ward:** No report
- Mr. Parisio reported:**
- It's a busy time of year with the Glenn County Fair, Lamb Derby, graduation, spring sports, and concerts.
- Mr. Geiger reported:**
- Mr. Geiger agreed with Mr. Parisio regarding how busy the end of the year is.
- Mrs. Taylor reported:**
- Attended three Open Houses for far.
 - Attended the FFA State Conference.
 - Encouraged the safety of staff and students as the year end events occur.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from Cal Water in the amount of \$10,000 for MES.
2. Accept donation from Lannie's Septic Service in the amount of \$50.00 for WHS Baseball.
3. Accept donation from Willows Hardware in the amount of \$50.00 for WHS Baseball.
4. Accept donation from Scalvini Tire & Auto in the amount of \$100.00 for WHS Baseball.
5. Accept donation from Baker Trucking in the amount of \$200.00 for WHS Baseball.
6. Accept donation from Sinclair Heating & Air in the amount of \$50.00 for WHS Baseball.
7. Accept donation from D&J Tires in the amount of \$100.00 for WHS Baseball.
8. Accept donation from A&R Farms in the amount of \$100.00 for the WHS Auto Shop.

9. Accept donation from Willows Kiwanis Club in the amount of \$400.00 for the Willows FFA State Convention.
10. Approve Tim Drury, David Johnstone, and Mort Geivett as California Interscholastic Federation (CIF) League Representatives for the 2018/19 school year.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #17-18-39 through #17-18-43 to attend school in the Willows Unified School District for the 2017/18 school year.
2. Approve Interdistrict Requests for Students #18-19-4 through #18-19-7 to attend school in the Willows Unified School District for the 2018/19 school year.
3. Approve Interdistrict Requests for Students #18-19-9 through #18-19-12 to attend school in another district for the 2018/19 school year.
4. Approve 2018/19 textbook lists for all WUSD schools (MES/WIS/WHS/WCHS).
5. Approve River Jim overnight field trips to:
 - a. Stony Gorge Reservoir June 13-15, 2018
 - b. Stony Gorge Reservoir June 25-27, 2018
 - c. Engelbright Reservoir July 9-11, 2018
 - d. Engelbright Reservoir July 17-19, 2018

C. HUMAN RESOURCES

1. Approve employment of Dianna Abold (10 days), Amy Steele (5 days), and Morgan Cirigliano (5 days) as the WHS Summer School Distance Learning teachers, effective June 13, 2018.
2. Approve employment of Aleina Gerstenberger, WHS Teacher, effective August 8, 2018.
3. Accept resignation from Vivianna Hernandez, Custodian, effective May 31, 2018.
4. Accept resignation from Josh Niehues, MES Teacher, effective June 8, 2018.
5. Accept resignation from Britnee Van Velden, WIS Teacher, effective June 8, 2018.
6. Accept resignation from Pablo Trenado, WHS Teacher, effective June 8, 2018.
7. Approve the employment of the following WHS Fall Sports Coaches for the 2018/19 school year:

Varsity Football – Assistants	Kent Thayer & Mike Biggs
Varsity Football – Volunteers	Alan Sinclair
	Matt Candelaria
	Kyle Carney
	Bobby Vasquez (pending clearance)
	Jimmy O'Reilly (pending clearance)
JV Football – Volunteers	Andrew Lederer & Rich Warren
Varsity Volleyball – Head Coach	Carol Martin
JV Volleyball – Head Coach	Lisa Vlach
Varsity Girls Tennis – Head Coach	Karen McSpadden
Cheerleading – Head Coach	Jessie Proctor
8. Approve the Updated Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 4/4/18 through 4/25/18.
3. Approve ASB Quarterly Reports (MES/WIS/WHS).

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** Review the College and Career Access Pathways Partnership Agreement with Butte College. Information only – no action taken.
2. **(Action)** Approve Resolution #2017-18-08, Lincoln's Birthday Observance.

Mr. Parisio moved, seconded by Mr. Geiger to approve Resolution #2017-18-08, Lincoln's Birthday Observance. (Roll call vote taken)

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

3. **(Action)** Approve Resolution #2017-18-09, Board Member Compensation.

Mr. Geiger moved, seconded by Mr. Parisio to approve Resolution #2017-18-09, Board Member Compensation. (Roll call vote taken)

AYES: Geiger, Parisio, and Taylor

NOES: None

ABSTAIN: Ward

ABSENT: Knight

MOTION PASSED: 3-1-1

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Adoption of the following textbooks for Willows High School:

- "Conceptual Physics" (11th Edition) ISBN 9780321568090 published in 2010 by Pearson
- "Modern Livestock and Poultry" (9th Edition) ISBN 9781133283508 published in 2016 by Cengage

Mr. Parisio moved, seconded by Mr. Geiger to approve the Adoption of "Conceptual Physics" and "Modern Livestock and Poultry" for the 2018/19 school year.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2. **(Action)** Approve prospective graduates from WIS.

Mr. Geiger moved, seconded by Mr. Parisio to approve the prospective graduates from WIS.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

3. **(Action)** Approve prospective graduates from WHS.

Mr. Ward moved, seconded by Mr. Geiger to approve prospective graduates from WHS.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

4. **(Action)** Approve prospective graduates from WCHS.

Mr. Parisio moved, seconded by Mr. Geiger to approve prospective graduates from WCHS.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

5. **(Action)** Approve the Local Educational Agency (LEA) Plan.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the LEA Plan.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution #2017-18-10, Establishing May 9, 2018, as California Day of the Teacher.

Mr. Parisio moved, seconded by Mr. Geiger to approve Resolution #2017-18-10, Establishing May 9, 2018, as California Day of the Teacher. (Roll call vote taken)

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2. **(Action)** Approve Resolution #2017-18-11, Classified Employees Week, May 20-26, 2018.
Mr. Geiger moved, seconded by Mr. Parisio to approve Resolution #2017-18-11, Classified Employees Week, May 20-26, 2018. (Roll call vote was taken)
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
3. **(Action)** Approve employment of Certificated Personnel for 2018/19.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the employment of Certificated Personnel for 2018/19.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
4. **(Action)** Approve employment of Classified and Confidential personnel for 2018/19.
Mr. Ward moved, seconded by Mrs. Taylor to approve the employment of Classified and Confidential personnel for 2018/19.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
5. **(Action)** Approve employment of Management personnel for 2018/19.
Mr. Parisio moved, seconded by Mr. Geiger to approve the employment of Management personnel for 2018/19.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

D. BUSINESS SERVICES

1. **(Action)** Approve contract with McCuen Construction, Inc. for WHS Bleacher/HVAC Modernization.
Mr. Parisio moved, seconded by Mr. Geiger to approve the contract with McCuen Construction, Inc. for the WHS Bleacher/HVAC Modernization.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
2. **(Action)** Approve contract with R&R Horn for Installation of MES/WIS Relocatables.
Mr. Parisio moved, seconded by Mr. Geiger to approve the contract with R&R Horn for Installation of MES/WIS Relocatables.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
3. **(Action)** Approve contract with David Lussier for DSA Inspection Services.
Mr. Geiger moved, seconded by Mr. Parisio to approve the contract with David Lussier for DSA Inspection Services.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
4. **(Action)** Approve contract with Mid Pacific Engineering, Inc. for Construction Testing Services.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the contract with Mid Pacific Engineering, Inc. for Construction Testing Services.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

7. ANNOUNCEMENTS

- 7.1 Willows High School Open House & FFA Awards Night will be held on Wed., May 9, 2018, at 5:30 p.m.
- 7.2 Lamb Derby festivities will take place May 10-13, 2018.
- 7.3 The Glenn County Fair is from May 17-20, 2018.
- 7.4 The Educator’s Hall of Fame Ceremony is May 19, 2018, at 8:00 a.m. at the Glenn County Fairgrounds in Flaherty Hall.
- 7.5 The WHS Scholarship Night will be Wednesday, May 23, 2018, at 6:30 p.m. in the WHS Cafeteria.
- 7.6 The WIS Spring Concert will be held on May 24, 2018, at 6:00 p.m. in the WIS Cafeteria.
- 7.7 Monday, May 28, 2018, is a district-wide holiday (Memorial Day).
- 7.8 WHS Concert will be May 31, 2018, at 6:00 p.m. at Memorial Hall.
- 7.9 The following are the dates and times for Graduations:

Willows Community High School	Wed, June 6, 2018	10:00 a.m.	WHS Cafeteria
Willows Intermediate School	Thurs, June 7, 2018	7:30 p.m.	WHS Football Field
Willows High School	Fri, June 8, 2018	7:30 p.m.	WHS Football Field
- 7.10 The LCAP Public Hearing and Preliminary Budget Public Hearing will be held on June 18, 2018 at 7:00 p.m. at the Willows Civic Center.
- 7.11 The next Regular Board Meeting will be held on June 21, 2018 at 7:00 p.m. at the Willows Civic Center.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:13 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Taylor will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:21 p.m.

- 9.1 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Site Administrator and Superintendent.
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 9.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. RECONVENE TO OPEN SESSION

10.1 Announcement of Action Taken in Closed Session.

At 10:50 p.m., the meeting reconvened to Open Session. President Taylor reported out:

- Item 9.1: Update given to the Board. Direction given to the Superintendent.
- Item 9.2: Update given to the Board. Direction given to the Superintendent.
- Item 9.3: Update given to the Board. Direction given to the Superintendent.

11. ADJOURNMENT

Meeting was adjourned at 10:51 p.m.